**SST ACADEMY**

**DATA SUBJECT APPLICATION FORM**

1. **Application Method**

If you have a request concerning your rights as defined in Article 11 of the Personal Data Protection Law numbered 6698 **(“Law”)**, you can fill out this application form (“**Application**”) to submit it to SST Teknoloji A.S. (“**SST Academy**”), as per Article 13 of the Law and Article 5 of the Communiqué on the Procedures and the Principles of Application to Data Controllers.

1. By sending the signed Application Kucukbakkalkoy Mah. Kayisdagi Cad. No:1 Allianz Tower K:28 Atasehir/Istanbul with a photocopy of you ID,
2. By sending the Application to legal@ssttek.com using your e-mail address registered in our system,
3. By sending the Application signed with your e-signature via registered e-mail (KEP) to sstteknoloji@hs03.kep.tr,
4. By personally applying to SST Academy with a valid identity document and signed Application

If you are applying by proxy, a photocopy of the power of attorney must also be attached.

# Your ID and Contact Details

Please fill in the section below to enable us to contact you and to verify your identity:

|  |  |
| --- | --- |
| Name and Surname: |  |
| Turkish/Foreign ID or Passport Number (Please state which form of ID you are using) |  |
| Registered Address: |  |
| Mobile Phone / Landline Number: |  |
| E-Mail Address: |  |

# Your Status in Relation to SST Academy

Employee Candidate Customer

Employee Former Employee

Other (please specify):

1. **Please Select a Reply-To-Address**

Please reply to my residential / workplace address which I have indicated under Clause 2 .

Please reply to my e-mail address which I have indicated under Clause 2.

I would like it to be delivered in person.

# Request Details

Please explain your request clearly. Any documents related to the matter should be attached to the Application.

In line with the requests hereinabove, I kindly request that my Application submitted to SST Academy is evaluated in accordance with Article 13 of the Law and that I am informed of the outcome as soon as possible and within 30 days at the latest.

I hereby acknowledge, declare and undertake that the information and the documents I supplied with this Application are true and up-to-date, I understand that SST Academy may ask for additional information to reach a conclusion about my request that in the case any extra charges occur I know that I may have to pay the amount set by the Personal Data Protection Board.

# Applicant’s (Data Subject’s): Name-Surname:

**Application Date: Signature:**

**Note: If applying by proxy, "by proxy" should be written and the name and surname of the proxy should also be written.**